



## General Meeting Minutes

<b>Date and Time:</b> 03 August 2022 at 7:30pm
<b>Location:</b> Staff Room and via Microsoft Teams
<b>IN ATTENDANCE</b>
Emma Harris, Coby Francis, Kimberley Sarich, Terri Robertson, Jodie Quader, Regina Kroczeck, Kelly Dansie <i>Virtual:</i> Kerrie Lambert
<b>APOLOGIES</b>
Donna Reid, Karen Blackshaw
<b>APPROVAL OF MINUTES</b>
Minutes of the previous NMPS Annual General Meeting (08/07/2022) were taken as read and confirmed as a true and accurate record. First: Kimberley Sarich Seconded: Jodie Quader
<b>CORRESPONDENCE</b>
OUT - Letter to DG of Education Dept to request an additional flag pole. IN – Response from DG of Education Dept; WACSSO Certificate 2022/2023; Corner Native Garden plan from Grady and Lesley.
<b>BUSINESS ARISING</b>
1. Pay Uniform Shop insurance. <i>Done</i>
2. Purchase decodable readers and steps for stage. <i>Done and received.</i>
3. Flagpole request letter. <i>Response received from the Director General's office; they are happy to provide the school \$5,000 for the purchase and installation of an additional flagpole. Admin to get quotes for 2-3 new flagpoles to be installed near the Art Centre if the funds allow.</i>
4. Office bearers succession planning. <i>Emma has discussed with Regina a plan for the remainder of the year to include:-</i> <ul style="list-style-type: none"><li>- <i>a flyer to be handed out at Faction Athletics Carnival</i></li><li>- <i>Principal/Deputy Principal to approach and discuss potential new recruits personally</i></li><li>- <i>a formal letter to be sent to all families through Connect in Term 4</i></li></ul>
<b>REPORTS</b>
<b>Principal's Report</b>
Staffing: Deputy Principal position is being advertised this term. The position will be advertised for two weeks. There will be two external panel members.  School chaplain has resigned and has given four weeks' notice. She was away this week. Now there are options and the community will be able to have some input. Schools can now employ a person who is not 'of faith' and they can be a social worker, or psychologist. We need to go through one of the providers. I will check with the department what our options are.

### Public School Review:

Wednesday 9 November. P&C will be scheduled in to provide feedback for at least one section. I will create a schedule and present this at the next P&C meeting

### Toastie Day:

I received an email from a teacher and they expressed concern about sugar laden treats. It is best to have low sugar options, or fruit based treats.

## President's Report

### Rollerdrome Fundraiser

The P&C Rollerdrome (Catherine St Morley) fundraiser is on Friday 12 August. From 3:30-5:30pm; entry is \$12 and skate/blade hire is \$3 with \$6 going straight to our P&C. Feel free to invite family and friends - just make sure they mention North Morley Primary School on arrival. Thanks Terri for organising!

### Toastie Days

Thank you to Terri and Jodie for running another three Toastie Days this term and for the parent volunteers who ensure these days can happen.

### Speaking Competition

A P&C representative is required for the judging panel on Wednesday 24 August. You will be provided with marking rubrics on the day. The intention of the speaking competition is to encourage a "have a go" attitude. The theme for this year is 'Asia' - a cross-curricular priority of the Australian Curriculum. If you are available – please let me know.

The session times are;

PP-Year 2	1120-1200
Year 3-Year 4	1200-1250
Year 5-Year 6	130-230

## Treasurer's Report

### NORTH MORLEY PRIMARY SCHOOL P&C ASSOCIATION INCOME AND EXPENDITURE JUNE 2022

<b>Opening Cash at Bank</b> (as at 01/06/22)	<b>\$ 16,221.41</b>
<b>Add Income</b>	
1/06/2022 Scholastic Book Fair	\$ 1,070.90
17/06/2022 Containers for Change	\$ 98.90
29/06/2022 Canteen	\$ 586.70
	<u>\$1,756.50</u>
<b>Less Expenses</b>	
1/06/2022 Scholastic Book Fair payment	\$1,070.00
14/06/2022 Payment to NMPS - Junior Readers and Stage Steps	\$2,800.00
24/06/2022 Canteen supplies - Reimbursement to T Robertson	\$411.56
29/06/2022 Canteen supplies - Reimbursement to T Robertson	\$66.70
	<u>\$4,348.26</u>
	<u><u>\$ 13,629.65</u></u>
<b>Closing Cash at Bank</b> (as at 30/06/22)	

**NORTH MORLEY PRIMARY SCHOOL P&C ASSOCIATION  
INCOME AND EXPENDITURE  
JULY 2022**

<b>Opening Cash at Bank</b> (as at 01/07/22)	<b>\$ 13,629.65</b>
<b>Add Income</b>	
26/07/2022 Containers for Change	\$ 8.20
	<u>\$8.20</u>
<b>Less Expenses</b>	
25/07/2022 Classroom donation - V Overall	\$29.00
	<u>\$29.00</u>
	<u><u>                    </u></u>
<b>Closing Cash at Bank</b> (as at 31/07/22)	<b><u><u>\$ 13,608.85</u></u></b>

**Uniform Shop Report**

None submitted this meeting.

**Motion to accept reports:** Kelly Dansie; seconded by Kim Sarich

**GENERAL BUSINESS**

1. Motion to pay up to \$500 per canteen toastie day spend for ingredients and related materials for the 2022 year.  
*Motion passed.*
2. Motion to pay initial outlay of \$1,000 (coloured powder and foam machine hire) for Colour Chaos 2022 event on 02/12/22.  
*Passed. Quotes attached.*
3. Faction Athletics Carnival (Fri 02 Sept) – fundraising?  
*Agreed by all to focus on all parents being able to enjoy the day with their children rather than organising a fundraising event/volunteering at a stall.*  
*Emma has organised with Nadia at Cake Date to run the same deal as last year:- every purchase at Cake Date on faction athletics day gets the chance to go into a draw for a \$200 voucher for a children's cake.*
4. Fundraising goals for 2022/2023 – teacher requests, ICT upgrade, corner native garden.  
*Kelly D. sent out a reminder email to all the teachers to spend their \$100. Admin to also remind staff to utilise this funding, especially for things they often use their own money for.*  
*Regina is sorting out the IT infrastructure needs for the school to have a class set of laptops. She will keep us in the loop on regards to costs etc and any ways the P&C can assist in the upgrade of technology at the school.*  
*Emma received the detail plan and anticipated budget for an upgrade to the garden area on the corner of Alexander Drive and Whitworth Place. Estimated at \$13,000 utilising volunteer labour – this is a big project which will need to be fully supported and driven by a permanent Principal and new Office Bearers. Place on hold until then.*

5. School promotion – letterbox drop.

*The school admin team has made a promotional flyer to encourage for enrolments at all year levels but particularly Kindy 2023.*

*The P&C has agreed to support by distributing flyers to letterboxes in the local intake area – Emma to organise a sign up with map areas.*

*Anyone who has links to local child care and community social media pages can help by sharing the posters – please speak to Robin, Kerrie or Regina if you can assist.*

**ACTIONS**

What	Who	When
Seek feedback from teachers about new toastie day snacks at the end of Term 3.	Regina	end Term 3
Book foam machine and order coloured powder for Colour Chaos 2022.	Emma	end Term 3
Promote Cake Date prize for Faction Carnival.	Emma	22 August
Promote teacher \$100 P&C bonus gets used by end of the year.	Regina, Kelly D.	ongoing
Organise volunteers for school promotion letterbox drop.	Emma	ASAP

**Next Meeting** Wed 31 August 2022 at 7:30pm in Staff Room

**Close** 8:45pm

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P&C President

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Date



Department of  
**Education**

Your ref: D22/0219784  
Our ref: D22/0456057  
Enquiries:

Emma Harris  
c/o North Morley Primary School  
15 Bunya Street  
Dianella WA 6059

Email: [emmaiharris@gmail.com](mailto:emmaiharris@gmail.com)

Dear Ms Harris

Thank you for your letter dated 8 June 2022 requesting installation of an additional flagpole at North Morley Primary School.

The Department of Education currently supplies and installs three flagpoles as part of the construction of new schools. Construction of older schools such as North Morley Primary School were provided with one flagpole as part of standard practice.

I commend North Morley Primary School on the commitment to recognise Aboriginal and Torres Strait Islander culture in the school, further supported by the request for an additional flagpole to enable permanent display of the Aboriginal flag. As such, I am pleased to advise that the Department will provide up to \$5,000 to support the installation of the flag pole.

A representative from the Department will contact Ms Belinda Bewick, Principal, North Morley Primary School within the next week to discuss the supply and installation of the additional flagpole.

Thank you for the ongoing support of the Parents and Citizen's Association for North Morley Primary School.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Lisa Rodgers'.

*for* Lisa Rodgers  
**Director General**

16 JUN 2022



# QUOTE

North Morley Primary School P&C Association  
75 Gordon Rd West  
DIANELLA WA 6059

**Date**  
15 Jul 2022

**Expiry**  
13 Sep 2022

**Quote Number**  
QU-1837

**ABN**  
68 615 539 332

Quality Coloured Powder  
Attention: Jackie Fox  
15 Noonameena Court  
Mount Coolum QLD 4573  
E:  
enquiries@qualitycoloured  
powder.com.au  
T: 1300 501 831  
M: 0417 111 309

## 35kg of coloured powder

School Colour Run for 160 students @ approx 200grams of colour powder each  
Same 5 colours as 2019, we also have yellow and red if you prefer these  
7kg per colour provided in 1 x 5kg + 2 x 1kg bags - any unopened bags can be  
returned for a refund  
Our colour powder is now made in Australia, it's same as the product we used to  
imported but far more sustainable and ethical  
10% bulk discount  
Allow 4-5 days for delivery

Description	Quantity	Unit Price	Discount	GST	Amount AUD
BLUE Coloured Powder 5kg bag - Australian Made and supplied in sustainable paper packaging	1.00	79.90	10.00%	10%	71.91
PINK Coloured Powder 5kg bag - Australian Made and supplied in sustainable paper packaging	1.00	79.90	10.00%	10%	71.91
ORANGE Coloured Powder 5kg bag - Australian Made and supplied in sustainable paper packaging	1.00	79.90	10.00%	10%	71.91
GREEN Coloured Powder 5kg bag - Australian Made and supplied in sustainable paper packaging	1.00	79.90	10.00%	10%	71.91
PURPLE Coloured Powder 5kg bag - Australian Made and supplied in sustainable paper packaging	1.00	79.90	10.00%	10%	71.91
BLUE Coloured Powder 1kg bag - Australian Made	2.00	16.95	10.00%	10%	30.51
PINK Coloured Powder 1kg bag - Australian Made	2.00	15.95	10.00%	10%	28.71
ORANGE Coloured Powder 1kg bag - Australian Made	2.00	15.95	10.00%	10%	28.71

Description	Quantity	Unit Price	Discount	GST	Amount AUD
GREEN Coloured Powder 1kg bag - Australian Made	2.00	15.95	10.00%	10%	28.71
PURPLE Coloured Powder 1kg bag - Australian Made	2.00	15.95	10.00%	10%	28.71
Delivery to: North Morley Primary School ATTN: Emma Harris 75 Gordon Rd W, Dianella WA 6059 Allow 4-5 business days for delivery	1.00	70.00			70.00
INCLUDES GST 10%					45.91
<b>TOTAL AUD</b>					<b>574.90</b>

## Terms

Please use the "Accept" button within the online quote link to place this order with Quality Coloured Powder. Alternatively please email us at [enquiries@qualitycolouredpowder.com.au](mailto:enquiries@qualitycolouredpowder.com.au) to let us know you would like to order the colour powder.

We believe that having colour fun shouldn't cost the planet or people. This is why our coloured powder is made by us in Queensland using Australian materials, ingredients and labour. Buying Australian made supports local jobs and communities. We are committed to using sustainable packaging and avoiding single-use plastic as much as possible.

The expiry date of this quote considers the estimated delivery time plus a few extra days to ensure the colour powder arrives well before the date of your event.

You will be notified when your order has been despatched with the delivery ETA and tracking information. Packages will need to be signed for upon delivery.

An invoice for payment will be provided via email once your colour powder order has arrived safely. Our payment options are Direct Credit or Credit Card, all the details will be outlined on the Invoice.

Returns are accepted of any unused powder within 14 days of your coloured powder event. Packets must be in a condition that can be resold (unopened and undamaged) for a refund. A restocking fee of \$20.00 applies. The purchaser bears the cost of postage to us in Queensland 4573. Refunds due to event cancellation or change of mind are at our discretion.